

NEW ZEALAND LAVENDER GROWERS' ASSOCIATION INC



Skype Teleconference Sunday 26th May 2019 – 7.30 p.m

Meeting opened at 7.41 p.m

Present – Peter (Chair), Trish, Pauline, Susi, Charlotte, Keith, Myra

1. Apologies: Blake, Tracy
2. Minutes of the last teleconference meeting (attached) – Pauline asked that the previous minutes relating to membership be amended. She advised that it should have read 35 full voting member and partners.
 - There being no further amendments the minutes were moved by Peter to be a true and accurate record. This was seconded by Susi.
3. Matters Arising
 - a). Bridestowe Plants – Susi is waiting to hear for Alistair Berinett and will follow-up
 - b). Oil Awards – This is a work in progress. Susi and Charlotte are working on get judges 6th, 7th July.
 - c). Trademark discussion – Susi is working on this with her daughter Becky.
 - d). GC Analysis – Peter has discussed this with Susi and would like to meet with Steve on the Friday prior to the lavender oil judging. He has also been looking into GC analysis for the Lavender Association but is not happening at the moment, so will keep working on it.
 - e). Peter advised that there has been no further action on building a Non member database.
4. Correspondence: Nil
5. Financial (attached)
 - Keith discussed the financial report.

Non-Profit Org Account (00)	\$21,129.80
Achiever Savings (68)	\$1,569.37
Conference Account (01)	\$252.75
Oil Awards Account (02)	\$3771.66
Term Deposit	\$18,951.37
TOTAL FUNDS	\$42,675.95

Report was moved by Keith as a true and accurate record
Seconded by Trish

6. Membership – Pauline send through an earlier report advising as of 26 May there are 37 (1 renewal and 1 new member since last meeting), 18 partners, 9 associate, 3 lifetime, 2 friends and 1 affiliate.
 - Discussion about membership costs
 - Peter advised that he has disabled PayPal payments at this stage.
7. Library – Pauline has bought some new books and will organise front covers pictures with Peter to go on website. Book include soap making tips and pet products.
8. Website – Peter advised that he has disabled credit card payments temporarily as he is making changes to the system. Charlotte advised that she has tried to do payments for the oil award's but it was overcharging her. She also felt that there is a lot of information on the website that needs to be archived. There was discussion around the issues raised and the comment was made that the website needs an international log-in added.
9. Website Committee (notes attached)
 - Peter advised that the notes were from the second meeting.
10. General Business
 - a). Tracy may be able to organise a speaker from MPI to talk about culinary lavender at the A.G.M in August.
 - b). Robust discussion about MSD sheets. Issue seems to be with Post Office rather than Courier companies. Peter will look into packing requirements. General feeling was that it was not up to Lavender Association to negotiate shipping rates for members. Peter will write to Cate Bacon advising her that she will need to negotiate shipping rate herself.
 - c). Brief discussion about 2020 AGM being held in Nelson, possible venues and that the format will be similar to the conference held in Martinborough last year.
 - d). Further discussion about Bridestowe Plants. Susi felt that perhaps Clare Curnow could be given them.
 - e). Next Executive Skype meeting will be held on Sunday 23rd June at 7.30 p.m

There being no further business the meeting closed at 8.34 p.m.