



EXECUTIVE COMMITTEE MEETING

**Skype Teleconference
Monday 5th June 2018 7pm**

Minutes

Meeting open at 7:05pm

Present: Peter (in the Chair), Mike, Susi, Myra

1. Apologies : Pauline, Blake, Tracy, Russell
2. Minutes of last teleconference meeting (attached)
Moved that 8th July Minutes are a true and accurate summary. Second Mike. All approved.
3. Matters arising - None
4. Secretary's position: One expression of interest so far. Peter to follow-up
5. Correspondence:
Letter from Paykel Trust declining funding for conference
6. **Financial**
 - **Bill paid** (Approved by email)
Oil Awards
 - o Charlotte for \$1270.33
 - o AirNZ Flights for Peter and Margaret Jemmett \$378.00
 - o AirNZ Flights for Pauline Livesey \$459.92
 - Susi and Myra quired the flight expenses as been quite high. It was explained that Peter's was actually for 2 and flew down late on Thursday and returned late on the Sunday to gain cheaper flight. Pauline was more restricted on the times and the fact that it was school holidays.
 - All conference bills as per the conference budget have been approved.
 - o
 - **Bills to be approved** - None
 - **Statements**
 - achiever saving \$1,568.78
 - conference \$1,811.37
 - non profit \$14,687.20
 - oil awards \$2,653.13
 - saving \$18,560.83

7. Reports from Members of Executive

Membership

- New members
Nico Burns Joined as an associate member. Plans to grow Lavender in the Thames area.
- Resignation from Irene Townshend, Lavender Hills effective from AGM
Requested Pauline to follow-up to enquire reason.

Library

- New books now up on the Website available for members to borrow

Website:

- Currently up today with current membership list
- Oil Awards online payment and entry form removed.
- New folder created in the Library section titled 'Executive meeting minutes.'
Minutes from the last two years have been posted and available for members to view.

8 General Business

- Conference 2018 update

- Conference has now been finalized with the following alteration to the Sunday program.
The visit to Martinborough Manor been drop due to the cost in favour of a Lavender farm visit to Jan Abernethy farm - Lavender Abbey
- During dinner it is plan to have an Oil Sniffing exercise to see if there is anyone interested and possible have the potential to become an oil Judge. There was some discussion on the validity and usefulness of this. This type of exercise, designed by Noel has been done previously and has proved to be effective. Two difference oils will be used. A follow up training program will then be run for those identified as possible judges.

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- AGM Planning

- Call for nominations have been sent out.
Proxy Form, Chairperson Report and Finance statement to be sent
- Nothing else.

Meeting closed at 7:57pm