



## ***EXECUTIVE COMMITTEE MEETING***

**Skype Teleconference  
Sunday 15<sup>th</sup> October 2017 7am**

### **Minutes**

1. **Present:** Peter (Chair), Pauline, Mike, Susi , Russell , Tracy , Myra
2. **Apologies:** Blake
3. **Matters arising:** Amounts for payment to be included in the minutes.
4. **Secretary's position:** Still vacant. Peter to send email to membership advertising this position. Russell raised the question of honorarium. Honorariums were discontinued 12 months ago as it is believed that in a small organisation it could not be justified and if it was paid to the secretary then why not the Treasure and other positions. All expenses incurred by the secretary and any other positions will be full refunded.
5. **Correspondence:** 2 invoice notices from Insurance broker. No other correspondence.
6. **Financial**
  - Bills paid: Advertising \$14.80  
Charlotte Brown \$55.92 Lavender cooking book for Library
  - Statements: Account balances.

Achiever	\$1,568.13
Conference	\$1,656.99
Operating	\$18,575.06
Oil	\$3,089.70
Investment	\$18,131.63

There was discussion re discontinuing the public liability insurance then decided to cancel. Pauline to send account to Mike and Mike to contact broker to cancel.  
Mike to email Russel Oil awards account statement.  
Peter advises that all accounts and bill payment will be handled by the treasurer via our newly setup internet banking. Treasurers of the oil awards and conference committee to forward all bills for payment to the treasure.
7. **Reports from Members of Executive**
  - **Membership:** 26 members out of 52 have paid so far totaling \$4465 to date.

Second reminder to go out this week.

- **Library:** Charlotte purchased a cooking book. Pauline advises we do not need any more.  
Not all books are on the website. Peter to look at how to add the remaining.
- **Website:** Nothing new: Coming up to look at ways members can better advertise on the website.

## 8. General Business

- **Magazine ads renewal:** After discussion it was decided to continue with the two magazine adverts we currently have.
- **Member advertising** (Link and website)  
Discussion on if Associate members can advertise on the website.  
Peter put forward the following motion: That Full and Associate members can advertise on the website and in the link as part of their subscription benefits with an addition fee for Associate members for Link adverts. Seconds Tracy. Carried.
- **Conference 2018 proposal**  
Tracy reported that the conference committee has had an initial meeting but due to difficulties in the Skype hook up another meeting in the next week or so is planned.  
Tracy outlined possible venues in the wairarapa region.  
The executive felt that the proposed November timing would interfere with members gearing up for the coming season and would not be able to attend. It was felt that the usual August timing would be preferable. Peter to organize a membership survey to gauge if there is a preference and likely numbers.
- **Oil**  
Russell reported that he is looking for more Grosso oil to fulfill orders. He can move about 150Ltr to NZ manufacturers. Peter to check if any member can help.

Meeting closed 8:07pm