



NEW ZEALAND LAVENDER GROWERS' ASSOCIATION INC

Executive Committee Meeting

Zoom Call on Sunday 24th July 2022

Meeting opened: 7.30pm

Attendees: Peter Jemmett (Chair), Tracy Voice, Stuart Abernethy, Charlotte, Pauline Livesey and Susi White.

Apologies: Jan Abernethy, Leann Schlepers, Keith Brown.

- Minutes of the last Teleconference meeting 19th June** – accepted
Moved: Peter. Seconded: Charlotte
- Matters Arising** - Nil.
- Correspondence** – 1 internal enquiry about the food template. 1 enquiry regarding a development in lavender distillation (ultrasonic system), referred to Noel. TALGA newsletter now on the website. Leann withdrawn from Committee and nomination as Secretary.
- Financials** – Jan sent reports via email on the 28th July. No discussion held.

Profit & Loss from 1 July 2021 – 30 June 2022 shows income and expenditure to date.

Profit and Loss

New Zealand Lavender Growers Association Inc.
For the year ended 30 June 2022

	2022
Trading Income	
Advertising Income	10.00
Books & Library Income	100.00
Interest Income	9.19
Oil Analysis / Competition	3,171.10
Subscriptions Income	8,880.60
Total Trading Income	12,170.89
Gross Profit	12,170.89
Operating Expenses	
Administration	166.75
Bank Fees	16.60
Consulting & Accounting	155.25
Oil Awards Expenses	5,690.27
Oil GC Analysis	234.92
Repairs and Maintenance	106.95
Subscriptions	235.54
Website Expense	553.38
Total Operating Expenses	7,159.66
Net Profit	5,011.23



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Profit & Loss from 18 June – 28 July 2022 shows the movement of income and expenditure since our last meeting.

Profit and Loss

New Zealand Lavender Growers Association Inc.
For the period 18 June 2022 to 28 July 2022

	18 JUN-28 JUL 2022
Trading Income	
Interest Income	0.19
Oil Analysis / Competition	2,880.00
Subscriptions Income	160.00
Total Trading Income	3,040.19
Gross Profit	3,040.19
Operating Expenses	
Administration	44.85
Oil Awards Expenses	797.95
Website Expense	33.35
Total Operating Expenses	876.15
Net Profit	2,164.04

Balance sheet shows balances of the bank accounts, term deposit and assets as at 28 July 2022.

Balance Sheet

New Zealand Lavender Growers Association Inc.
As at 28 July 2022

	28 JUL 2022
Assets	
Bank	
Conference Account	254.26
Main Account	16,991.47
Oil Awards	4,485.92
Savings Account	1,573.00
Total Bank	23,304.65
Fixed Assets	
Office	668.24
Plant	9,015.51
Total Fixed Assets	9,683.75
Non-current Assets	
Library Stock	970.00
Term Deposit BNZ	20,253.54
Total Non-current Assets	21,223.54
Total Assets	54,211.94
Net Assets	54,211.94
Equity	
Current Year Earnings	2,456.80
Retained Earnings	51,755.14
Total Equity	54,211.94



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Since our last meeting (19 June) we have received:

Income:

Interest income of \$.19

1 new full member sub \$160 (Chris Brown)

Oil award entries \$2,880

Expenses:

Reimbursement to Clare Curnow \$206.75 for airfares for oil awards judging

Reimburse S&J Abernethy for airfares for Noel \$348.60, Eloise \$242.60 for oil awards judging –

NOTE: As Noel is no longer able to come to the judging, he has arranged a credit for the following year.

To be approved:

N/A

Oil award income – transferred Paypal funds of \$407 for 3 oil entries from overseas.

NOTE: I have not taken into account the close-off for the end of the financial year. The reports will alter once the accountant has done any year-end adjustments. He is working on this currently.

5. Membership – No new members

- Full members: 49
- Partner members: 21
- Associate members: 12
- Life members: 4
- Friends: 3

6. Library – Willow and Page “no part of the publication be reproduced or stored without being approved by the publisher”. Pauline has reached out to the publishers.

7. Oil Awards – Dates selected 5th – 7th August held in Carterton again this year. Cut off 22nd July, so far have 113 entries plus another 5 more from international. Going to be a busy weekend. Only 6 judges (Blake unable to make it). Noel will not be in attendance.

8. AGM – Saturday 3rd September 9am – 1.30pm. 25 responses so far, of which 13 intend to attend. Allan Bligh willing to be a new member of committee. Annual subscriptions pricing to stay the same.

9. Website – Nothing to report.

10. Specific Projects:

- a) Food Act Section 40** – Tracy has submitted the final template to MPI. This has now gone to Chris Kasonde to do a final review. Tracy will write up the procedures for all members.
- b) Add manufacturers list to the website** – progressing. Peter to put into members information section.



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11. Other Business:

- a) **Members Certificate** – Sent to Charlotte to use.
- b) **Quality Mark** – Tracy willing to take on the project and exporting procedures.
- c) **Marketing** – need to think about spending some funds to organise conference, and help with marketing in general.
- d) **Topics for AGM** - Oil, Dried, Hydrosol bank potentially for a co-operative market.

Future meeting: Next meeting to be August 21st 7.30pm.

Meeting closed at 8.13pm.

Accepted Minutes

Dated

Peter Jemmett
Chairperson